

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JANUARY 6, 2014 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Organizational Meeting – The Honorable Steven A. Hathorn, Judge, presiding
 - a. Oath of office for Mayor and councilmembers continuing to serve
 - i. Mayor Jerry Roseberry
 - ii. Sarah Davis – Post 1
 - iii. George Holt – Post 2
 - iv. Lyn Pace – Post 3
 - b. Oath of office for newly elected councilmembers for the term 2014 – 2017
 - i. David Eady – Post 4
 - ii. Jim Windham – Post 5
 - iii. Terry Smith – Post 6
5. Motion to accept the Agenda for the January 6, 2014 Mayor and Council Regular Meeting
6. Motion to approve the Minutes of the Regular Meeting December 2, 2013.
7. Motion to approve the Minutes of the Called Meeting December 16, 2013.
8. Motion to accept the Minutes of the December 10, Tree Board Commission.
9. Appointments by Mayor and Council
 - a. City Attorney – David Strickland
 - b. Municipal Court Judge – Steven A. Hathorn
 - c. Municipal Court Solicitor – Qader Baig
 - d. City Clerk/Treasurer – Lauran S. Willis
 - e. Police Chief – W. David Harvey
10. Planning Commission Recommendations/Petitions
11. Citizen Concerns

12. **Election of Mayor Pro Tem** – for 2014.
13. **Historic Shrine Sign** – We have enclosed a recommendation for the location of the historic shrine sign. Technically Oxford is a Heritage Landmark of the United Methodist Church, but we were a shrine when the sign was cast.
14. **Planning Commission** – We have two vacancies to be filled for three year terms.
15. **New City Code** – We recommend the adoption of the Ordinance to adopt the new version of the City Code.
16. **Financial Policies** – We recommend first reading approval of the financial policies which have been excerpted from the city code along with the amendments we discussed at the work session. We have enclosed two copies – one with all the changes from the current city code highlighted and the other with the changes we made during the work session marked in blue.
17. **175th Birthday Committee Update** – We are now officially in our 175th birthday year. We have had several full committee meetings and all three subcommittees have been busy. The banners have arrived and are being installed.
18. Invoice Approval
19. Adjourn

INVOICES OVER \$1,000.00
Routine Monthly Bills Paid

VENDOR	DESCRIPTION	AMOUNT
Georgia Municipal Association	Workers Com Ins. Fund for 2014	22,182.00
GMEBS Retirement Trust	Employees Retirement Fund for (Dec)	6,342.83
Humana	Employees Health Insurance (December)	6,189.56
Latham Home Sanitation	Monthly Garbage & Recycle November	5,403.74
Newton County Water & Sew	Plant Operations & Maintenance November	6,689.41
Newton County Commissioner	Water Purchase Cornish Creek (November)	13,825.00
Sophicity	IT in a box, monthly billing for December	1,286.00
State of Georgia DNR – EPD	Annual Chemical Analysis Contract	6,600.00
US Department of Energy	SEPA energy cost for (November)	3,062.63
Utility Services	Quarterly Tank Maintenance (October)	2,361.15
<u>PURCHASES/CONTRACT LABOR</u>		
NAPA Auto Parts	Fuel Filters, gaskets etc. for maintenance on city vehicles	1,466.76
Sound Associates, Inc.	Mixer and Microphone for Community Room	1,022.17
McNair, McLemore, Middle	CPA Management Advisory Services for Audit Prep	1,202.50
Qader A. Baig	Court Solicitor Legal services July – December	2,400.00
David Strickland	Attorney Legal Services November	1,455.20
David Strickland	Attorney Legal Services December	2,103.20
GMA	Cable & Telecommunications Management Services Assist with Franchise Related Issues	1,084.50
Historical Cemetery Foundation	Second half of annual budget FY 2013-2014	2,500.00
Kesco Inc.	Pump and Assembly for Pump Station	2,625.63
Overhead Door	Automatic Door at City Hall	2,665.00
Printability	Re-lettering of Police Vehicles	1,001.99
Scarborough Tree Service	12/11/2013 1 Tree on George Street Trimming, Removal of 2 trees at 201 E. Wade & Stump Grinding of 2 trees at 201 East Wade	3,000.00
Sensus	4" Water Meter for New College Dorm	2,691.70
The Hall Company	Utility Bills & Envelopes (restock)	1,840.61
Technical Forestry Services	Connie Head – Tree Maintenance & Tree Board	1,050.00
Technical Forestry Services	Connie Head – Emory Asbury/Water line 2011 SPLOST	1,012.50
Treadwell, Tamplin & Co.	Interim billing for audit services year ended June 30, 2013	9,000.00
Woco Pep Oil, Inc.	Fuel from (October)	2,909.17
Woco Pep Oil, Inc.	Gas & Diesel Fuel (November)	4,864.35
Woco Pep Oil, Inc.	Fuel for December	3,911.74
<u>APPROVED CONTRACTS</u>		
Carter & Sloope	Engineering Services July 7, 2013 to Oct. 13, 2013 SPLOST	16,072.88
D & J's Trenching	Install 12" PRV @ Cook Road	40,775.00
Designed Installations	Jim Williams, Shuttle Bus Stop on Asbury Street	5,980.00